

BALDWINVILLE CENTRAL SCHOOL DISTRICT COMPREHENSIVE PLANNING DOCUMENT 2013-2017

PLANNING FOR EXCELLENCE
MEETING THE CHALLENGE OF HIGHER STANDARDS



DISTRICT MISSION STATEMENT

Provide every student with the educational experiences and opportunities that will foster the full development of his or her potential.

VISION STATEMENT

Through a cooperative effort of the total community, we will create an environment, which inspires a desire for life-long learning, fosters mutual respect, instills a positive philosophy about the worth of participatory citizenship, and empowers all individuals to reach their full potential.

WE BELIEVE

It is the responsibility of all members of the educational community including: Students, parents, teachers, administrators, support professionals and community groups to dedicate themselves to providing a healthy, safe learning environment where each student can reach his or her full potential.

All members of the educational community including: Students, parents, teachers, administrators, support professionals and community groups support differentiated instructional strategies to accommodate the diverse learning styles so students may achieve their full potential. The role of the school district is to support and provide the appropriate accommodations for diverse learning styles.

All students deserve the best efforts of all members of the school community including: Students, parents, teachers, administrators, support professionals and community groups. The role of the district is to ensure those best efforts.

All students should put forth their best efforts in the pursuit of their education. The role of the school district is to help every student understand the importance of education and develop high expectations for his/her educational experience.

There is a core of knowledge and understanding that all graduates must have in order to live productive and responsible lives as citizens in the community. The role of the school district is to ensure that every graduate possess that core of knowledge and understanding.

The graduates must have an academic background that prepares them for success in whatever career path they choose to follow. The role of the school district is to provide every graduate with a strong academic background.

Every student possesses unique talents and abilities. The role of the school district is to identify and develop those talents and abilities to their fullest. Graduates should have an appreciation and understanding of their own talents and abilities so that they may pursue their goals with confidence. The role of the school district is to develop that appreciation and understanding in every graduate.

SUPERINTENDENT'S STATEMENT

The District Comprehensive Planning Document is the articulation of our district's vision for the future. It reflects where we must focus our energies if we are to realize our mission.

While this plan speaks to issues touching virtually every area of the school operations, it is by no means inclusive of all of the challenges our district faces.

We must:

Never take for granted the many successful programs we currently feature in our schools, which may not be specifically mentioned.

Recognize the significant impact our school operations have on our taxpayers and must work to provide excellence and equity at a reasonable cost.

Recognize that success is only possible where students are our number one priority, stakeholders are valued and employees are provided with the tools to be successful and are asked to accept challenges that stretch their personal learning.

This plan must be viewed as flexible, able to respond to changing needs and circumstances while remaining fiscally responsible to our taxpayers.

This is offered not so much as a blue print, but a concept.... not a road map, but a vision.

Sincerely,

Jeanne Dangle
Superintendent of Schools

9/5/2013



ACADEMICS

- **District Goal 1**

The District will demonstrate continuous improvement in student achievement to ensure all students graduate meeting college career readiness standards consistent with the District's measurements of success.

Responsibility:

- Superintendent of Schools
- Assistant Superintendent for Human Resources
- Assistant Superintendent for Curriculum and Instruction
- Director of Curriculum and Instruction (K-12)
- Director of Technology
- Director of Special Education
- Assistant Director of Special Education
- Director of Athletics, Physical Education and Health
- Building Principals
- Assistant Principals

MEASUREMENTS:

- At least 90% of all students in grades 3-12 will score a 65% or higher or attain a Level 3 or 4 on NYS ELA and Math assessments and/or Regents exams
- At least 40% of the students will score 85% or higher (mastery level) on NYS Regents exams
- Students with Disabilities, will meet or exceed the Effective Annual Measureable Objective (EAMO) in all areas
- At least 90% of the students will meet the graduation requirements in 4 years
- At least 70% of the students will receive a Regents diploma with Advanced Designation
- Incrementally increase the number of students receiving 3-5 on the Advanced Placement exams year-over-year
- At least 90% or higher attendance rate district-wide
- 100 % of all staff will meet the district performance standard of being rated effective or highly effective
- Students will graduate college-career ready as defined by the New York State Education Department



ACADEMIC INITIATIVES AND STRATEGIES:

- Aligned, developed, distributed, and implemented grade level and content area curriculum documents mapped to the Common Core Curriculum.
- Align core instructional resources to support the adopted district curriculum
- Developed and implemented common formative and summative assessments and inter-rater reliability scoring standards
- Instructional technology will be embedded in instruction
- Lesson design training
- Provide professional development opportunities for across district grade level collaboration and vertical collaboration as professional learning communities
- Data teams will review data and implement appropriate instructional changes based on their findings
- Information gathered from past graduates will be reviewed to provide input in the planning process
- Provide diverse curricular and extra curricular opportunities
- Provide students with college credit courses
- SWD will be in Co-teaching classrooms

- **District Goal 2**

Maintain a safe and healthy learning environment for all students and staff

HEALTH AND SAFETY

Responsibility

- Assistant Superintendent for Human Resources
- Assistant Superintendent for Management Services
- Assistant Director of Transportation
- Director of Food Services
- Superintendent of Building and Grounds

Measurements

- 95% of the Food Service staff will be certified on ServSafe sanitation
- Maintain a Self funded food service program
- 90% or higher Department of Transportation (DOT) passing rate
- 95% or higher preventative accident-free record for school bus drivers
- 90% or higher customer satisfaction on the district survey
- Energy Management Program Implemented
- Capital Project is Passed
- All buildings meet the fire safety regulations upon their review
- Building cleaning inspections consistently meet the “acceptable” rating

HEALTH AND SAFETY INITIATIVES AND STRATEGIES:

- Develop five year plans for equipment replacement for instruction, building and grounds, maintenance projects, support services, and transportation
- Develop an efficient “Central Kitchen” concept to service the elementary schools
- Collaborate with the BOCES nutritionist to design meals that meet the Healthy Hunger-free Act of 2010 that align to students’ desire to purchase our product
- Communicate with and provide our Federal Legislators with data regarding the impact of the Hunger-free Act of 2010 on the sustainability of the school lunch program in our district
- Meet with students periodically to gather feedback regarding the school lunch program
- Provide the BOE with a mid-year and end-of-year financial and performance report on our school breakfast and lunch program
- Review DOT monthly data with the cabinet and department leadership and make adjustments as needed
- Review with the cabinet and department leadership customer complaints and make decisions based on the data to provide high quality customer service
- Review monthly building cleanliness reports with the cabinet and department leadership



FINANCIAL

- **District Goal 3**

The District will maintain a financially stable district

Responsibility

- Superintendent of Schools
- Assistant Superintendent for Curriculum and Instruction
- Assistant Superintendent for Human Resources
- Assistant Superintendent for Management Services
- Director of Special Education
- Director of Technology
- Director of Athletics, Physical Education and Health
- Building Principals
- Assistant Director of Transportation
- Director of Food Services
- Superintendent of Building and Grounds

MEASUREMENTS:

- An appropriate fund balance equal to the State 4% maximum unencumbered balance is maintained and reported out annually in the District financial statement
- Unemployment Reserve, Tax Certiorari Reserve is maintained at the level necessary for projected future expenses and liabilities
- Capital Reserve is maintained to cover the local share of the capital projects and to support our Long Range Capital Plan
- Employee Benefits and Accrued Liabilities Reserve is maintained up to the amount of the liability as calculated annually
- Budget is passed and per pupil expenditure is comparable to regional schools
- Annual increases in the self-funded health insurance plan are below market increases

FINANCIAL INITIATIVES AND STRATEGIES:

- Will manage the use of fund balance as revenue in the general fund
- Project potential unemployment liability, tax certiorari liability, unemployment benefits and accrued liabilities annually
- Seek voter approval for continuing and funding the Capital Reserve for future projects by June of 2014
- Develop annual budgets by examining the cost effectiveness of services and programs
- Project future needs to meet state, federal and local requirements
- Meet with local agencies to discuss potential cost effectiveness opportunities for savings
- Research potential funding opportunities
- Present June 30 fund balance projections on a monthly basis beginning January through May
- Have the audit committee review projected fund balance and make recommendations to the Board of Education for possible uses
- Have the BOE Health Insurance Committee review and set annual rates
- Report out annually on possible cost saving strategies that have been investigated and those implemented



COMMUNICATION

- **District Goal 4**

The district will strengthen its communication with stakeholder groups including but not limited to parents, students, staff and community residents

MEASUREMENTS:

- District Budgets are successfully passed
- Increase use of parent portal
- Increase use of districts social media i.e. website, facebook, twitter, etc.

Responsibility

- Superintendent of Schools
- Assistant Superintendent for Human Resources
- Assistant Superintendent for Curriculum and Instruction
- Assistant Superintendent for Management Services
- Director of Curriculum and Instruction (K-12)
- Director of Technology
- Director of Special Education
- Assistant Director of Special Education
- Director of Athletics, Physical Education and Health
- Building Principals
- Assistant Principals
- Assistant Director of Transportation
- Director of Food Services
- Superintendent of Building and Grounds
- All Instructional and Non-Instructional staff

9/5/2013





COMMUNICATON INITATIVES AND STRATEGIES:

- Continuation of the Key Communicators' Committee
- Connect-Ed messages
- Use of local media
- Board Docs
- Community Budget Sub Committees
- Joint PTA President and Superintendent meetings
- Annual Booster Club meeting
- Budget exit poll
- Points of Pride
- Parent Portal
- Continue participation in community groups – ie: chamber, rotary, canton woods, etc.
- Beacon
- District website