

BALDWINSVILLE CENTRAL SCHOOL DISTRICT

Board of Education

Date: July 8, 2008

Kind of Meeting: Organizational and Regular

Place: Ray Middle School Large Group Room

CALL TO ORDER

The District Clerk, Michael Shusda, called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

ROLL CALL

Members Present: Mr. Kevin Bernstein; Mr. Greg Hudson; Mr. Victor Jenkins; Mr. Colin Kahl; Mr. Mark Manning; Mr. Lawrence Ordway; Ms. Joan Reeves; Mrs. Shari Treichler.

Members Absent: None

Others Present: Ms. Jeanne Dangle, Superintendent; Mr. Michael Shusda, Assistant Superintendent for Management Services; and Mr. Michael Cuddy, Assistant Superintendent for Human Resources. Also present were approximately eleven community and staff members and a reporter from PAC-98TV.

APPROVAL OF AGENDA

Motion made by Ms. Reeves, seconded by Mr. Ordway that the agenda for the July 8, 2008 Meeting of the Board of Education be approved. Motion carried 8-0-0.

ANNUAL ORGANIZATIONAL MEETING

ADMINISTRATION OF OATH OF OFFICE

Mr. Jenkins, Mr. Kahl, and Mr. Manning completed the Oath of Office.

ELECTION OF OFFICERS

President

Mr. Jenkins nominated Mr. Bernstein for the office of President of the Board of Education with a second by Mr. Ordway.

Motion made by Mr. Hudson, seconded by Mrs. Treichler that the nominations be closed.

All in favor of nominations being closed signify by saying aye. Motion carried 8-0-0.

All in favor of Mr. Bernstein for President signify by saying aye. Motion carried 8-0-0.

Vice President

Election of a Vice President is at the Board's discretion. The Vice President has the same powers as the President, if the President is absent or incapacitated (to lead meetings, sign official papers, etc.)

Mr. Kahl nominated Mr. Jenkins for the office of Vice President of the Board of Education with a second by Ms. Reeves.

Motion made by Mr. Hudson, seconded by Mr. Ordway that the nominations be closed.

All in favor of nominations being closed signify by saying aye. Motion carried 8-0-0.

All in favor of Mr. Wells for Vice President signify by saying aye. Motion carried 8-0-0.

Oath of Office President/Vice President

The President and Vice-President completed the Oath of Office statements, which were administered by the District Clerk.

The President assumed the chair.

APPOINTMENT OF OFFICERS

School District Clerk

Motion made by Ms. Reeves, seconded by Mr. Jenkins that Michael Shusda be appointed School District Clerk effective 7/1/2008 to 6/30/2009 without additional compensation. Motion carried 8-0-0.

School District Treasurer & Deputy Treasurer

Motion made by Ms. Reeves, seconded by Mr. Kahl that Timothy Lynch be appointed School District Treasurer effective 7/1/2008 to 6/30/2009 without additional compensation, and that Patricia McKenna serve as Deputy School District Treasurer in his absence without additional compensation. Motion carried 8-0-0.

Claims Auditor

Motion made by Ms. Reeves, seconded by Mrs. Treichler that Tiffany Dailey be appointed to serve as Claims Auditor effective 7/1/2008 to 6/30/2009 at a rate of \$40 per hour. Motion carried 8-0-0.

Internal Auditor

Motion made by Mr. Jenkins, seconded by Mr. Kahl that Beard Miller Co., LLP, be appointed as Internal Auditor for the period 7/1/07 to 6/30/2009 at a rate not to exceed \$36,000 for an estimated 320 hours. Motion carried 8-0-0.

OTHER APPOINTMENTS

School Physicians

Motion made by Ms. Reeves, seconded by Mrs. Treichler that the physicians listed below be approved as school district physicians of record for the 2008-2009 school year:

Baldwinsville Medical Associates with Dr. Kaushal Nanavati as the primary contact, and further, that the rate of pay shall be as follows:

- Employee Pre-Entrance or Annual Physical \$30.00
- Department of Transportation Physical (School Bus Driver Physical) \$45.00
- Special Physicals \$50.00
- Consultation Fee (per hour) \$100.00
- Furnish and Dispose of Sharps Containers Provided at cost
- Furnish Epi Pens upon Request Provided at cost

Motion carried 8-0-0.

School Attorney

Motion made by Mr. Kahl, seconded by Mr. Jenkins that the law firms of O'Hara & O'Connell, P.C., Ferrara, Fiorenza, Larrison, Barrett & Reitz, P.C. and other attorneys as deemed necessary, be appointed as school attorney during the 2008-2009 school year at a rate not to exceed \$185 per hour, depending on the individual involved in various work.

Motion carried 8-0-0.

Central Treasurer & Deputy Central Treasurer

Motion made by Ms. Reeves, seconded by Mr. Kahl that Karen Anders serve as School District Central Treasurer (Student Activity Accounts) at her 2008-2009 hourly rate effective 7/1/2008 to 6/30/2009 and that Patricia McKenna serve as Deputy Central Treasurer in her absence without additional compensation. Motion carried 8-0-0.

The above officers will complete the Oath of Office at their earliest convenience.

Attendance Officer

Motion made by Ms. Reeves, seconded by Mr. Hudson that Michael Shusda be appointed Attendance Officer for the school year 2008-2009 without additional compensation. Motion carried 8-0-0.

School Dentist

Motion made by Ms. Reeves, seconded by Mr. Hudson that Dr. Stergios Arvantides be appointed School Dental Advisor for the school year 2008-2009 without compensation. Motion carried 8-0-0.

Independent Auditor

Motion made by Mrs. Treichler seconded by Mr. Manning that Raymond F. Wager, CPA, P.C. be appointed independent auditor for the 2008-2009 fiscal year at a fee not to exceed \$24,400. Motion carried 8-0-0.

Records Access Officer & Records Management Officer

Motion made by Ms. Reeves, seconded by Mr. Ordway that Michael Shusda be appointed Records Access Officer and Records Management Officer for the 2008-2009 school year without additional compensation. Motion carried 8-0-0.

AHERA LEA Designee

Motion made by Ms. Reeves, seconded by Mrs. Treichler that Steven Rosenberger be appointed as the Asbestos Hazard Emergency Response Act (AHERA) LEA Designee for the 2008-2009 school year without additional compensation, and Michael Burlingame serve as the deputy without additional compensation. Motion carried 8-0-0.

School District Purchasing Agent

Motion made by Mr. Jenkins, seconded by Mr. Manning that Michael Shusda be appointed School District Purchasing Agent for issuing purchase orders effective 7/1/2008 to 6/30/2009, without additional compensation and that Dawn Wilczynski serve as Deputy School District Purchasing Agent without additional compensation. Motion carried 8-0-0.

Page 4Section 504 Chairperson

Motion made by Mr. Kahl, seconded by Ms. Reeves that Karen Genzel be appointed as Section 504 Chairperson for the 2008-2009 school year without additional compensation. Motion carried 8-0-0.

The above officers will complete the Oath of Office at their earliest convenience.

Committee on Special Education (CSE)

Motion made by Mr. Jenkins, seconded by Ms. Reeves that the following positions be appointed to the Committee on Special Education (CSE) for the 2008-2009 School Year:

- A representative of the school district (chairperson) who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of resources of the school district;
- At least one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- One special education teacher of the student, or, if appropriate, a special education provider of the student.
- A school psychologist;
- An individual who can interpret the instructional implications of evaluation results;
- A school physician, if specifically requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting;
- An additional parent member of a student with a disability residing in the school district or a neighboring school district; and
- Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or the parent(s) shall designate.

Motion carried 8-0-0.

Sub-Committees on Special Education

Motion made by Ms. Reeves, seconded by Mr. Hudson that the following positions be appointed to Sub-Committees on Special Education for the 2008-2009 school year:

- A representative of the school district (chairperson) who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of resources of the school district;
- At least one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- One special education teacher of the student, or, if appropriate, a special education provider of the student;
- A school psychologist;
- An individual who can interpret the instructional implications of evaluation results;
- A school physician, if specifically requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting; and
- Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or the parent(s) shall designate.

Motion carried 8-0-0.

Committee on Pre-School Special Education (CPSE)

Motion made by Ms. Reeves, seconded by Mrs. Treichler that the following positions be appointed to the Committee on Pre-School Special Education (CPSE) for the 2008-2009 school year:

- A representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of preschool special education programs and services and other resources of the school district and the municipality. The representative of the school district shall serve as the chairperson of the committee;
- A regular education teacher of the child whenever the child is or may be participating in the regular education environment;
- A special education teacher of the child, or, if appropriate, a special education provider of the child;
- An additional parent member of a child with a disability residing in the school district or a neighboring school district and whose child is enrolled in a preschool or elementary level education program;
- An individual who can interpret the instructional implications of evaluation results, provided that such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student; and
- Other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, as the school district or parents shall designate.

Motion carried 8-0-0.

Insurance Consultant

Motion made by Mr. Ordway, seconded by Mr. Kahl that Toole Associates be appointed as insurance consultant for the 2008-2009 school year at an annual fee of \$6,600.

Motion made by Mr. Jenkins, seconded by Ms. Reeves to table the motion that Toole Associates be appointed as insurance consultant for the 2008-2009 school year at an annual fee of \$6,600.

Motion carried 8-0-0.

DESIGNATIONSOfficial Depository

Motion made by Ms. Reeves, seconded by Mrs. Treichler that Key Bank of Central New York, Seneca Federal, JP Morgan Chase Bank, Bank of America, M&T Bank, HSBC, Citizens Bank, Alliance Bank and the CLASS Cooperative Investment be appointed as the depositories for district funds during the 2008-2009 fiscal year. Motion carried 7-0-1 with Mr. Jenkins abstaining.

Board of Education Regular Meeting Dates

Motion made by Ms. Reeves, seconded by Mr. Kahl that the Regular Meetings of the Board of Education be held as indicated below:

July 8, 2008	October 20, 2008	January 26, 2009	April 20, 2009
July 21, 2008	November 3, 2008	February 9, 2009	May 4, 2009
August 11, 2008	November 17, 2008	March 2, 2009	May 12, 2009
August 25, 2008	December 1, 2008	March 16, 2009	May 18, 2009
September 15, 2008	December 15, 2008	March 30, 2009	June 1, 2009
October 29, 2008	January 5, 2009	April 6, 2009	June 15, 2009

Regular Board meetings will be held at 7:00 p.m. Motion carried 8-0-0.

Official Newspaper

Motion made by Mr. Jenkins, seconded by Mr. Manning that *The Messenger* be designated the official newspaper and *The Post Standard* the alternate newspaper at the discretion of the District Clerk during the 2008-2009 school year. Motion carried 8-0-0.

Impartial Hearing Officers

Motion made by Mr. Kahl, seconded by Mr. Hudson that the district utilize the district-specific list of Impartial Hearing Officers as maintained by the State Education Department's Impartial Hearing Reporting System (IHRS) for the 2008-2009 school year. Motion carried 8-0-0.

AUTHORIZATIONSPetty Cash Funds

Motion made by Mr. Hudson, seconded by Mr. Manning that the following petty cash accounts be authorized for 2008-2009:

- District Office - Not to exceed \$100.00 - custodian: Superintendent
- District Office – Not to exceed \$50.00 – custodian: Assistant Superintendent for Instruction
- District Office - Not to exceed \$100.00 - custodian: Assistant Superintendent for Management Services
- School Buildings - Not to exceed \$50.00 - custodian: Building Principal
- School Store (Baker) - Not to exceed \$100.00 (to be used exclusively for making change) - custodian: School Store Supervisor
- School Store (Durgee) - Not to exceed \$25.00 (to be used exclusively for making change) - custodian: School Store Supervisor
- School Store (Ray) - Not to exceed \$25.00 (to be used exclusively for making change) - custodian: School Store Supervisor
- Human Resource Office - Not to exceed \$50.00 - custodian: Assistant Superintendent for Human Resources
- Transportation Department - Not to exceed \$100.00 - custodian: Transportation Supervisor.
- Buildings and Grounds Department - Not to exceed \$100.00 - custodian: Superintendent of Buildings and Grounds.
- Elementary Science (Ray) – Not to exceed \$50.00 – custodian: Elementary Science Stock Clerk.

Motion carried 8-0-0.

Authorization of Credit Cards

Motion made by Mr. Jenkins, seconded by Mrs. Treichler that the following credit cards be authorized for 2008-09:

- Superintendent's Office – limit of \$5,000 – name of: Superintendent
- Assistant Superintendent's Office – limit of \$5,000 – name of: Asst. Supt. For Instruction
- Business Office – limit of \$5,000- name of: Asst. Supt. For Mgmt. Services
- District – limit of \$5,000 – name of: District; custodian: Asst. Supt. For Mgmt. Services
- Facilities Office – limit of \$2,000 – name of: Supt. Of Buildings and Grounds
- Transportation Office – limit of \$2,000 – name of: Transportation Supervisor
- Athletic Office – limit of \$2,500 – name of: Athletic Director

Motion carried 8-0-0.

Signature on Checks

Motion made by Ms. Reeves, seconded by Mr. Ordway that the District Treasurer and Deputy District Treasurer be authorized to sign checks for all funds for the 2008-2009 fiscal year. Motion carried 8-0-0.

Official Representative of the "Lead Education Agency"

Motion made by Mr. Hudson, seconded by Mr. Kahl that Dawn Wilczynski be appointed "Lead Education Agency" Representative for the Baldwinsville Central School District and authorized to submit the district's applications and amendments for special aid, as well as other Federal Project Applications which require a L.E.A. for the 2008-2009 school year. Motion carried 8-0-0.

Certification of Payrolls

Motion made by Ms. Reeves, seconded by Mr. Jenkins that Tiffany Dailey be authorized to certify payrolls for the 2008-2009 fiscal year at a rate of \$40.00 per hour. Motion carried 8-0-0.

OFFICIAL UNDERTAKINGSFaithful Performance Blanket Bond

Motion made by Ms. Reeves, seconded by Mr. Kahl that the district utilize a Faithful Performance Blanket Bond in lieu of specific performance bonds for the 2008-2009 fiscal year. Motion carried 8-0-0.

OTHER ITEMSPolicies

Motion made by Mr. Kahl, seconded by Ms. Reeves that all Board Of Education Policies in effect as of June 30, 2008 be re-adopted for the 2008-2009 school year, unless otherwise required by law. Motion carried 8-0-0.

Mileage Reimbursement

Motion made by Mrs. Treichler, seconded by Mr. Hudson that the mileage reimbursement to staff when driving private vehicles on school business be established at the current IRS mileage rate for the 2008-2009 school year. Motion carried 8-0-0.

Building Use Fee

Motion made by Mr. Hudson, seconded by Mr. Ordway that the Building Use Fee be established at \$49.00 per hour to reimburse the district for the cost of services related to community use of school facilities effective September 1, 2008. Motion carried 8-0-0.

Hourly Rates for Substitute Aides/Assistants & Clerical

Motion made by Mr. Hudson, seconded by Mr. Jenkins that rate of pay for non-contract substitutes be approved as per enclosure 8d. Motion carried 8-0-0.

Rates for Extra-Curricular Positions

Motion made by Ms. Reeves, seconded Mr. Hudson that the rate of pay for extra-curricular positions be approved as per Enclosure 8(e). Motion carried 8-0-0.

This concluded the Annual Organizational Meeting portion of the Regular Meeting (7:36 p.m.)

EXECUTIVE SESSION

Motion made at 7:36 p.m. by Ms. Reeves, seconded by Mr. Ordway that the Board of Education enter into Executive Session. Motion carried 8-0-0. The Regular Session resumed at 8:31 p.m.

COMMUNICATIONSCorrespondence/Board Activities

- Mr. Bernstein commented on graduation.
- Mr. Kahl commented on the Palmer Elementary Moving-Up Program.
- Mr. Jenkins commented on the Audit Committee Meeting on July 8, 2008.

Requests To Speak

At this time the President asked the Clerk if there were any requests from the audience to speak.

- Erin Altieri, parent, spoke regarding transfer of building principals.

ROUTINE MATTERSApproval of Agenda

Motion made by Mr. Hudson, seconded by Mr. Ordway that the agenda for the July 8, 2008 Regular Meeting of the Board of Education be approved. Motion carried 8-0-0.

Meeting Minutes

- None

Personnel Items

Motion made by Mr. Ordway, seconded by Mr. Kahl that the Board of Education approve the Personnel items as listed below:

1. Instructional
2. Non-Instructional
3. Administrative

Motion made by Ms. Reeves, seconded Mr. Jenkins to table item 4(c)3. Motion carried 8-0-0.

Motion made by Mr. Ordway, seconded by Mr. Kahl that the Board of Education approve the Personnel items listed above, excluding tabled item 4(c)3. Motion carried 8-0-0.

Superintendent Dangle recognized Jane Nadolski and Terry Bick, new elementary principals.

CSE/CPSE Recommendations

Motion made by Ms. Reeves, seconded by Mr. Ordway that the Board of Education approve the CSE/CPSE Recommendations below:

1. CSE/CPSE Recommendations

Motion carried 8-0-0.

Financial Reports

- None

REPORTSSuperintendent's Report

- Graduation
- NYS Test Results
- BOE Goals/Administrative Goals
- BOE Meeting Presentation Schedule

NEW BUSINESSParking Agreement for 2008-2009 School Year

Motion made by Mr. Kahl, seconded by Mrs. Treichler that the Baldwinsville Central School District enter into an agreement with the Word of Life, Assembly of Good Church for the purpose of augmenting the parking availability for students attending Baker High School for the 2008-2009 school year as per Enclosure 6(a). Motion carried 8-0-0.

Approval of Bid #277 – Over-The-Counter Maintenance Supplies

Motion made by Mr. Ordway, seconded by Mr. Hudson that the approval of Bid #277-Over-The-Counter Maintenance Supplies be removed from the table. Motion carried 8-0-0.

Motion made by Ms. Reeves, seconded by Mr. Jenkins to amend original motion to read "That the Board of Education reject Bid #277-Over-The-Counter Maintenance Supplies." Motion carried 8-0-0.

Motion made by Ms. Reeves, seconded by that the Board of Education reject bid #277-Over-The-Counter Maintenance Supplies. Motion carried 8-0-0.

Approval of Bid #281-Athletic Supplies and Equipment

Motion made by Mr. Jenkins, seconded by Ms. Reeves that the Board of Education approve Bid #281-Athletic Supplies and Equipment as per Enclosure 6(c): Motion carried 8-0-0.

Revised Annual Cooperative Bidding Resolutionu

Motion made by Mr. Kahl, seconded by Mrs. Treichler that the Board of Education approve the revised Annual Cooperative Bidding Resolution Notification as per Enclosure 6(d).

Agreement with OCM BOCES for Technology Services

Motion made by Mr. Ordway, seconded by Mr. Hudson that the Board of Education enter into a three-year agreement with Onondaga-Cortland-Madison BOCES for technology services as per Enclosure 6(e). Motion carried 8-0-0,

Approval of Settlement Agreement

Motion made by Mr. Jenkins, seconded by Mr. Hudson that the Board of Education approve the settlement agreement regarding the Frontier Chemical Superfund Site, as per Enclosure 6(f), in the amount of \$4,000, and authorize the President of the Board of Education to sign any necessary documents regarding such settlement. Motion carried 8-0-0.

Trip Requests – Second Reading

Motion made by Ms. Reeves, seconded by Mr. Hudson that the Board of Education approve the following trip requests as per Enclosure 6(g):

- Girls Soccer Team to travel and participate in soccer games at Amherst High School and grand Island High School in Buffalo, New York, September 12-13, 2008.
- Boys Soccer Team to travel and participate in the Hall of Fame Cup in Oneonta, New York, September 13-14, 2008.
- Girls Volleyball Team to travel and participate in the 2008 Lady Eden Raiders Invitational in Hamburg, New York, October 3-4, 2008.
- Girls Volleyball Team to travel and participate in the Horseheads Volleyball Tournament in Horseheads, New York, October 17, 2008.

Motion carried 8-0-0.

Second Reading of New and Revised Policies

Motion made by Mrs. Treichler, seconded by Mr. Ordway that the Board of Education approve the following new and revised policies as per Enclosure 6(h):

NEW

Policy 5671 – Electronic Document and Data Archiving and Retrieval

Policy 6180 – Staff-Student Relations (Fraternization)

Policy 7619 – District Policy Regarding Response to Intervention (RTI) Process

REVISED

Policy 6550 – Leaves of Absence

Policy 7121 – Diagnostic Screening of Students

Policy 7610 – Special Education: District Plan

Policy 7611 – Children with Disabilities

Policy 7613 – Preschool Special Education Program

Policy 7641 – Extended School Year (July/August) Services and or Programs

Policy 7650 – Identification and Register of Children with Disabilities (Child Find)

Policy 7660 – Parent Involvement for Children with Disabilities

Policy 7670 – Impartial Due Process Hearings/Selection of Impartial Hearing Officers

Policy 7671 – Special Education Mediation

Policy 7690 – Transition Services

Policy 8211 – Fire Drills, Bomb Threats and Bus Emergency Drills

Policy 8263 – Children's Internet Protection Act: Internet Content Filtering/Safety Policy

Policy 8270 – Textbooks/Workbooks/Calculators/Instructional Computer Hardware

EXECUTIVE SESSION

Motion made at 9:21 p.m. by Ms. Reeves, seconded by Mr. Ordway that the Board of Education enter into Executive Session for the purpose listed on Enclosure 7(a). Motion carried 8-0-0. The Regular Session resumed at 10:42 p.m.

Motion made by Ms. Reeves, seconded by Mr. Ordway to remove from table, Personnel Item 4(c)3. Motion carried 8-0-0.

Motion made by Ms. Reeves, seconded by Mr. Ordway that the Board of Education approve Personnel Item 4(c)3. Motion carried 8-0-0.

ADJOURNMENT

Motion made at 10:43 p.m. by Mr. Jenkins, seconded by Mr. Kahl that the Board meeting be adjourned. Motion carried 8-0-0.

Michael Shusda
District Clerk
7/9/2008