

# BALDWINVILLE CENTRAL SCHOOL DISTRICT



29 E Oneida Street Baldwinsville, NY 13027

Office: (315) 638-6097 Fax: (315) 635-4562



## DAYCARE/SITTER/TRANSPORTATION REQUEST FORM

Student: \_\_\_\_\_ Male ☐ Female ☐ Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_

### Phone Contacts:

Parent/Guardian: Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Parent/Guardian: Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Email Address: \_\_\_\_\_

You will be notified via email when the change has been made.

Emergency contact: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

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### FOR ALL STUDENTS PLEASE CHECK OFF LOCATION FOR:

**Pickup:** ☐ Home ☐ Sitter ☐ No Trans Required

**Drop Off:** ☐ Home ☐ Sitter ☐ No Trans Required

The Transportation Department will arrange one pick up point and one delivery point. Other requests are handled directly with the school where they will issue the child a bus pass on that day.

☐ **DAY CARE REQUEST:** Please check this box and fill in the information below if you are requesting your child to be picked up or dropped off at a sitter location. (LOCATION MUST BE MONDAY THROUGH FRIDAY):

I hereby formally request transportation for \_\_\_\_\_ for the School Year \_\_\_\_\_  
(Name of Student)

My child will attend \_\_\_\_\_ School. Grade \_\_\_\_\_  
(Name of School)

Name of Licensed Day Care or Attendance Zone Sitter: \_\_\_\_\_

Address: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_ **EFFECTIVE DATE:** \_\_\_\_\_

**A Transportation Request Form must be submitted annually to the Transportation Department. No requests will be accepted between Monday, August 28, 2017 –Friday, September 15, 2017.**

All Day Care Providers outside your child's Elementary School Attendance Zone must be a State Licensed Day Care Provider. A copy of such license must be on file with the Transportation Dept. before transportation can be provided. If you have any questions pertaining to the transportation of your child, please call the Transportation Department for assistance. Please notify school as soon as possible with any changes to your request.