Baldwinsville
Central School District
Achieving our full potential together.

Instructional Guidelines

to support student learning during the suspension of on-site classes due to the COVID-19 school closure

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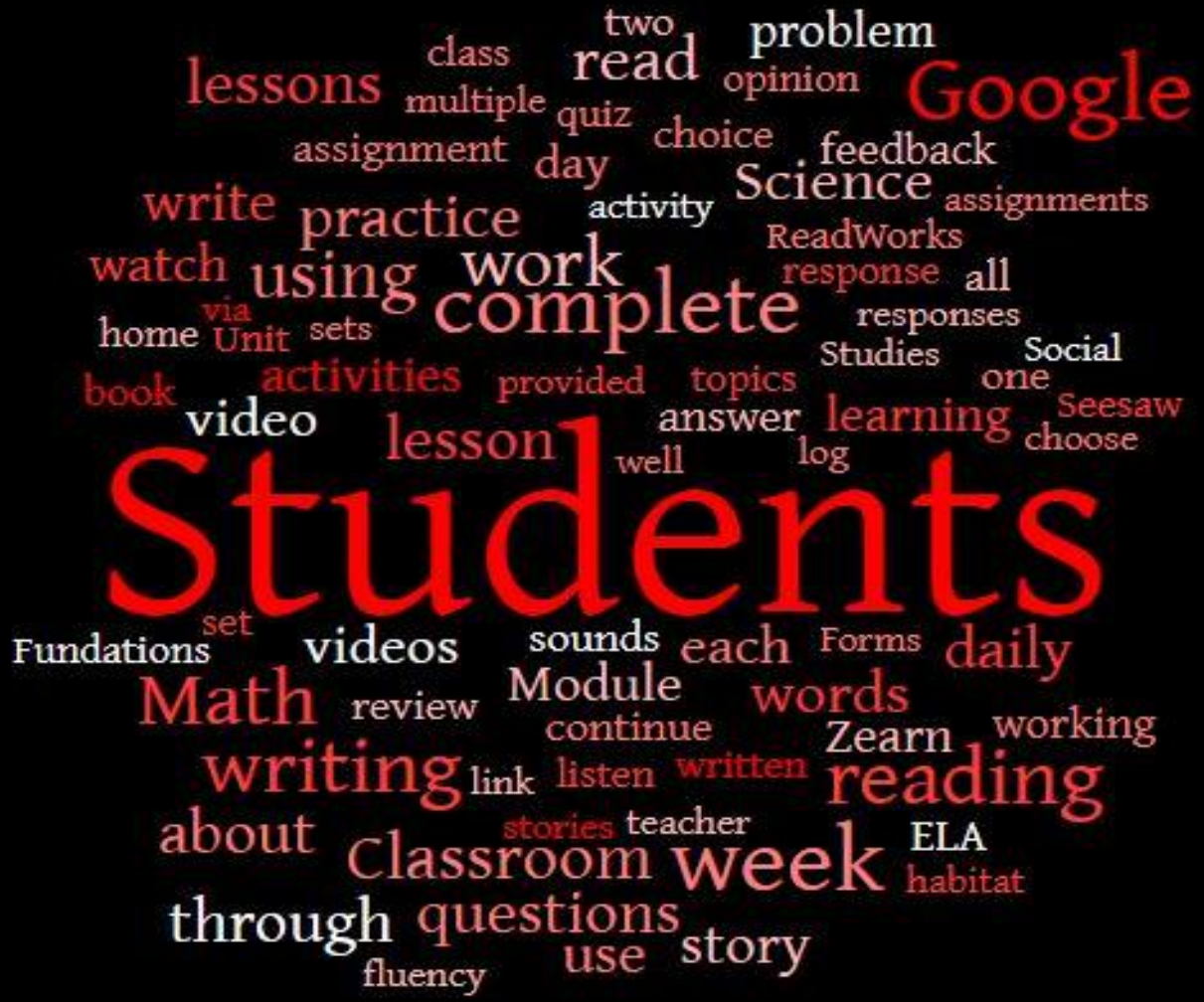
BCSD’s Curriculum & Instruction Department is committed to evolving to meet the needs of all

★ Students ★ Parents ★ Families ★ Staff ★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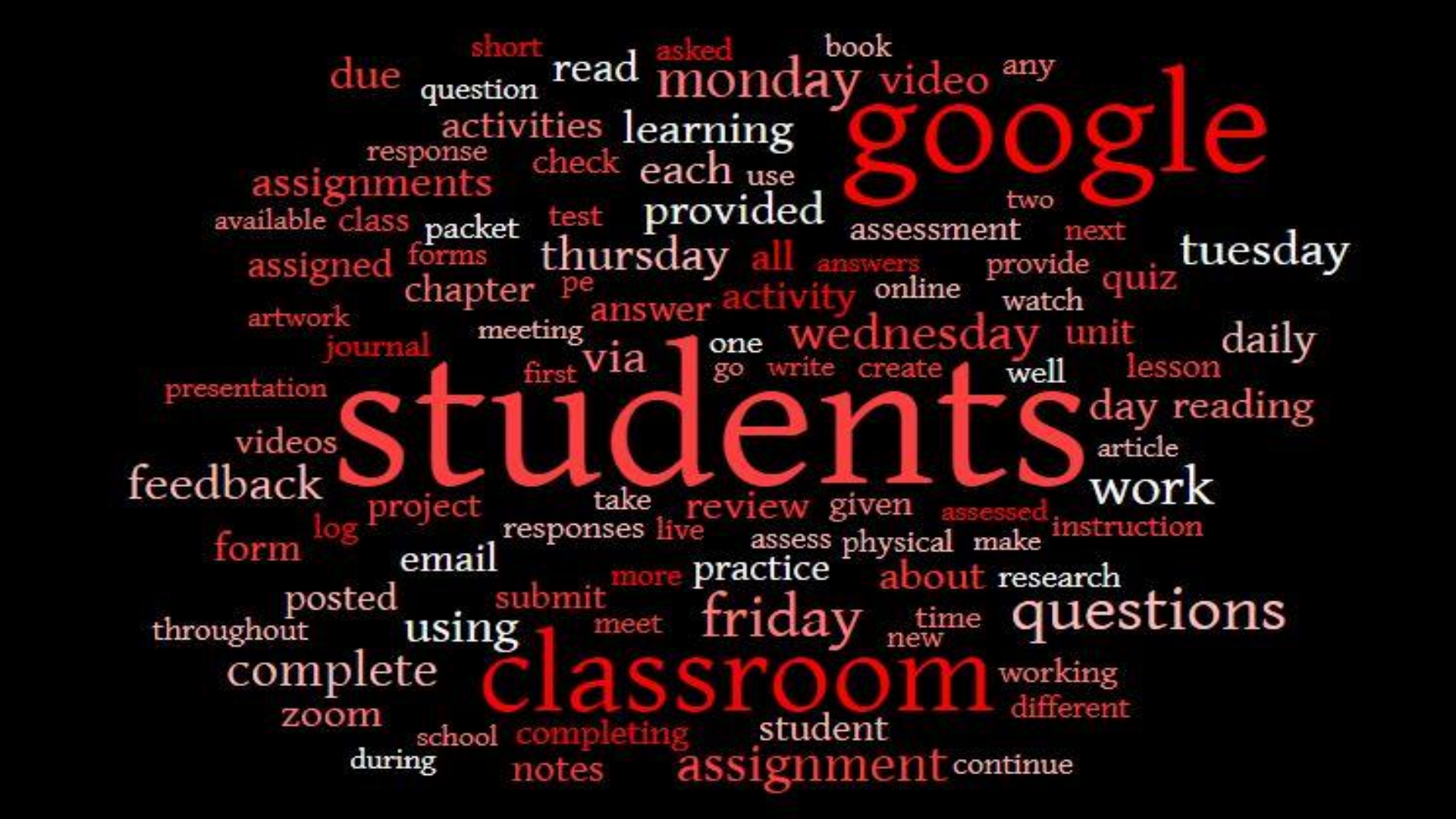
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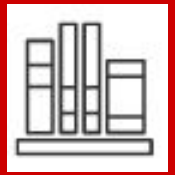
Moving to off-site instruction requires ongoing consideration of:



Curriculum decisions

Instructional delivery and practice

Time expectations for students

Assessments, grading, and feedback

Supports for students and families

Curriculum

- ★ Teachers will continue to introduce new learning in each content area.
- ★ Lessons are prioritized based on NYS learning standards that are foundational for future learning in other courses/grade levels.
  - NYSED has suspended all 3-8 testing for the remainder of the school year.
  - Additional information from NYSED is expected regarding Regents exams.
- ★ Advanced Placement (AP) coursework:
  - Additional information is provided on The College Board website.
- ★ College coursework:
  - Instructions are specific to each college/university.

Instruction

- ★ Instruction of new material and related practice materials will be able to be completed independently by students, with minimal required supplies.
- ★ Initially students may need adult support in learning how to access correspondence from their teachers.
- ★ Modifications and accommodations are made on an individualized basis to make instruction and related practice materials accessible to all.
- ★ Students will not be penalized for missing or incomplete work, though evidence of student learning is necessary to pass a course/grade level.

Instruction

- ★ Direct support from teachers may include:
  - demo lessons/videos
  - video conferencing
  - telephone conferencing
  - e-mail correspondence

- ★ Related practice materials may include:
  - content-specific videos
  - online activities to reinforce concepts taught
  - manipulative-based practice using common household items
  - paper-based materials for students without access to technology or as a supplement to online instruction

Remote Instruction

- ★ We understand that it will take time to adjust to remote instruction, and that work will be completed with varying degrees of success.
- ★ Respectful interactions and etiquette are expected at all times.
- ★ Students are expected to check their school-issued email and remote classroom platforms frequently.
- ★ Students' use of school technology must be supervised. This includes video conferences and awareness of interactions that are occurring.
- ★ Only personal devices should be used for social interactions.

Video Conferencing

- ★ Please remember that these meetings are for educational purposes and should be initiated by an appropriate staff member.
- ★ Consider appropriate locations for video conferencing.
- ★ Be sure that video conferencing ends with all participants “hanging up” to end use of the camera and/or microphone.
- ★ Video conferencing and chats are archived and can be monitored.

Time Expectations

- ★ Consistency and routines are important for the health and wellness of <u>all</u> during the school closure.
- ★ Use a schedule that works best for your family. Students will not be expected to participate in any video chats after 4 p.m.
- ★ Outside of live virtual meetings or online instruction, consider creating a schedule that meets the unique needs of your family's current situation.

Assignments & Feedback

- ★ Teachers use varied forms of assignments to measure student progress and provide feedback.
- ★ It is important that teachers are able to document evidence of student learning.
- ★ We understand that multiple opportunities for revision, resubmission and remedial supports may be necessary in some circumstances.
- ★ Teachers use their discretion as to how assignments will be marked as complete (C), incomplete (I), or missing (M). Assignments may be graded using a rubric or numeric score.

Grading

- Grading practices must be aligned with guidance from NYSED and district policy.
- Students will not be penalized for missing or incomplete work, though evidence of student learning is necessary to pass a course/grade level.
- Important dates:
  - Quarter 3 ends on Friday, April 10th
  - Quarter 3 report cards will be available in Parent Portal on Friday, April 17th
  - Quarter 4 begins on Monday, April 13th

Q3 Report Cards: K-5

- ★ Grades for Q3 report cards will reflect evidence of student learning from Monday, January 27th through Friday, April 10th.
- ★ K-5 teachers will continue to use the same report card scale as previous quarters.
  - NA may be used if an element is unable to be assessed
- ★ We understand that multiple opportunities for revision, resubmission and remedial supports may be necessary in some circumstances.

Q3 Report Cards: Gr. 6-12

- ★ Grades for Q3 report cards will reflect evidence of student learning from Monday, January 27th through Friday, April 10th.
- ★ Gr. 6-12 teachers will continue to assign numeric grades for Q3 marking period averages.
- ★ If a student has not demonstrated evidence of learning on assignments during the school closure, a grade of incomplete may be used.
- ★ We understand that multiple opportunities for revision, resubmission and remedial supports may be necessary in some circumstances.

Supports for Students

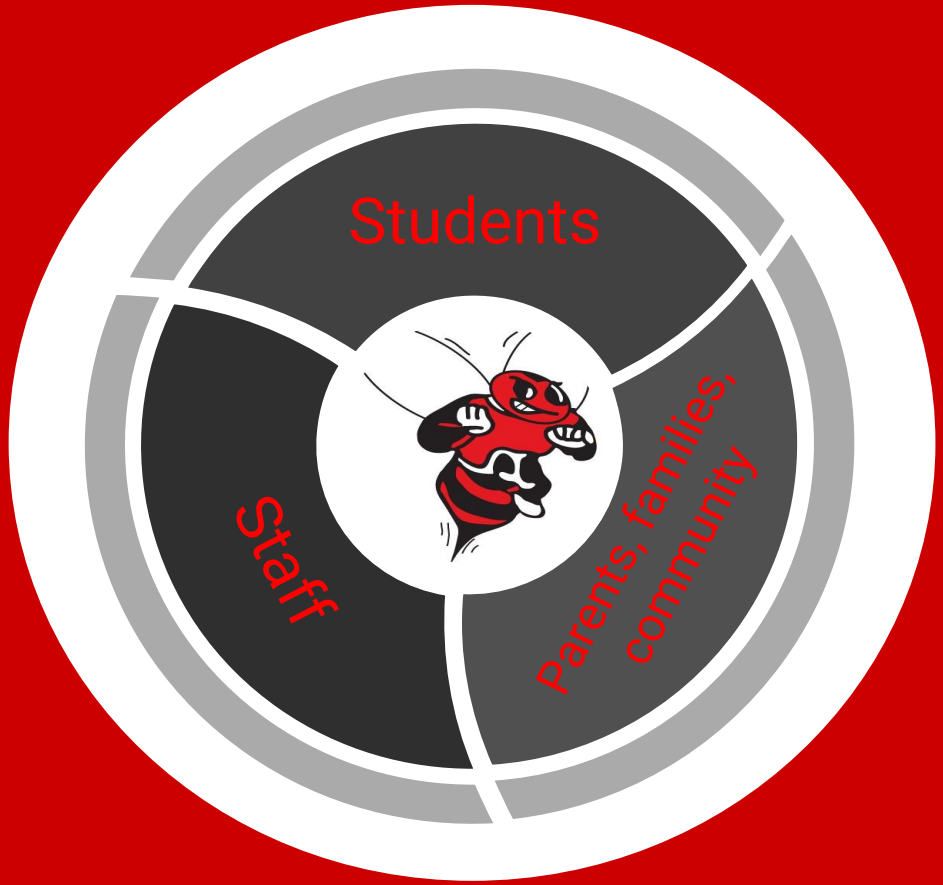
If you need assistance with supports related to:

- ★ Mental health:
  - Visit our website for resources to help, and stay connected with our school community.
- ★ Instruction:
  - Contact your child's teacher, including special education teachers, ENL teachers, and related service providers via email
- ★ Technology:
  - Call the help desk at 315-638-6190 or email helpdesk@bville.org

Supports for Families

- ★ Meals are now available for ALL STUDENTS
  - Meal pick-up is available Monday, Wednesday and Friday from 11:00-1:00 outside of Ray Middle School and C.W. Baker High School.
  - If you would like meals be delivered, you may place a request by dialing 315-638-6097 to make arrangements.

- ★ If you are a parent or caregiver who needs child care:
  - Complete this parent need for child care survey
  - Contact the YMCA Emergency Child Care
  - Contact the state's Office of Child and Family Services



We are all in this together!!