

Reconciling Checking Accounts

When you have a checking (or savings) account, each month your bank sends you a bank statement.

A bank statement is a list of all of the activity on your account, including:

- Deposits
- Checks
- Service Charges
- ATM Transactions (deposits and withdrawals)

To check for any errors, it is important to reconcile your check register with the monthly bank statement.

 Make sure your check register and bank statement agree.

Balancing a checking account shows how much money is available.

Your check register contains a running total of all of your transactions.

Other reasons to review an account are to spot financial mistakes and fraud.

<http://www.bankrate.com/finance/checking/why-balance-checking-account.aspx#ixzz3n4F1P6s0>



Some charges may not have appeared in your register, but you notice them on your bank statement?

Why is it likely that the bank statement ending balance will be different from the balance in your check register?

- Not all of your check have cleared yet (Cleared?)
- Recent deposits may not be included on the statement
- Service charges by the bank my not be in your check register
- There may be an error in the recording of a check or deposit by you (in your check register) or the bank (in the statement)

Bank statements are available daily by accessing the information online.

Banks sometimes send your cancelled checks to you with your statement. Why might you need to have your cancelled checks?

Compare to checkbook - make sure accurate.

Taxes - sometimes need record.

Why do banks charge fees?

Legal matters.

A service for keeping account.

Do banks always charge service fees?

No, not if certain balance or to attract new business.