WHOM TO CONTACT – Protocol and Process for Public Regarding Information, Questions and Suggestions Regarding the Baldwinsville Central School District

Accountability for Student Learning (NYS Grades 3-8 Assessments, Regents Examinations, and Local Assessments)
Step 1: Classroom Teacher - If not resolved...
Step 2: Building Principal - If not resolved...
Step 3: Director of Elementary or Secondary Curriculum & Instruction - If not resolved...
Step 4: Joseph DeBarbieri, Deputy Superintendent

Athletic/Sports Information
Step 1: Coach - If not resolved...
Step 2: Christopher Campolieta, Athletic Director - If not resolved...
Step 3: Joseph DeBarbieri, Deputy Superintendent

Breakfast/Lunch Programs
Step 1: Building Principal - If not resolved...
Step 2: Brian Wright, Food Service Director - If not resolved...
Step 3: Kimberly Vile, Assistant Superintendent for Management Services

Building Use Request (Scheduling Events in School Facilities, District Fields, and the Stadium)
Step 1: Building Principal (go to the Facility Request Page on the district website and follow the instructions) - If not resolved…
Step 3: Kimberly Vile, Assistant Superintendent for Management Services

Curriculum Information (Class/Course)
Step 1: Teacher and/or Guidance Counselor - If not resolved...
Step 2: Building Principal - If not resolved...
Step 3: Director of Elementary or Secondary Curriculum & Instruction - If not resolved...
Step 4: Joseph DeBarbieri, Deputy Superintendent

Dignity for All Students Act (DASA)
Step 1 – Building Principal – If not resolved...
Step 2 – David Kilcourse, Assistant Superintendent for Human Resources

District Communications/Publishing
Step 1: Sarah Buckshot, Public Information Specialist - If not resolved...
Step 2: Jason Thomson, Superintendent of Schools

Graduation Requirements
Step 1: Guidance Counselor - If not resolved…
Step 2: Building Principal - If not resolved...
Step 3: Renee Burnett, Director of Secondary Curriculum & Instruction - If not resolved...
Step 4: Joseph DeBarbieri, Deputy Superintendent

Medical Information
Step 1: Contact the nurse in your child’s building - If not resolved...
Step 2: Building Principal - If not resolved...
Step 3: Julie Carpenter, School Nurse Supervisor - If not resolved…
Step 4: David Kilcourse, Assistant Superintendent for Human Resources
School Information (Learning, Code of Conduct, Expectations, Grading, Report Cards, Classroom Behavior, etc.)
Step 1: Classroom teacher/guidance counselor - If not resolved...
Step 2: Building principal - If not resolved...
Step 3: Director of Elementary or Secondary Curriculum & Instruction - If not resolved...
Step 4: Joseph DeBarbieri, Deputy Superintendent

Guidance and Career Services
Step 1: Guidance Counselor - If not resolved...
Step 2: Building Principal - If not resolved...
Step 3: Karrie LaMacchia, Director of Pupil & Personnel Services - If not resolved...
Step 4: Joseph DeBarbieri, Deputy Superintendent

Intervention Counseling
Step 1: Counselor - If not resolved...
Step 2: Building Principal - If not resolved...
Step 3: Karrie LaMacchia, Director of Pupil & Personnel Services - If not resolved...
Step 4: David Kilcourse, Assistant Superintendent for Human Resources

Special Education Information/Special Needs
Step 1: Special Education Teacher - If not resolved...
Step 2: Building Principal - If not resolved...
Step 3: Rocco Nalli, Director of Special Education - If not resolved...
Step 4: David Kilcourse, Assistant Superintendent for Human Resources

Technology
Step 1: Building Principal - If not resolved...
Step 2: RJ DeLisle, Director of Instructional Technology - If not resolved...
Step 3: Joseph DeBarbieri, Deputy Superintendent

Transportation Information (Pickup, Route Problems, Bus Behavior, etc.)
Step 1: Transportation Department - If not resolved...
Step 2: Michael Tierney, Assistant School Transportation Director - If not resolved...
Step 3: Building Principal - If not resolved...
Step 3: Kimberly Vile, Assistant Superintendent for Management Services

Suspected Fraud or Fiscal Malfeasance:
Step 1: Supervisor or Building Principal - If not resolved...
Step 2: Kimberly Vile, Assistant Superintendent for Management Services - If not resolved...
Step 3: Jason Thomson, Superintendent of Schools

Website
Step 1: For District site, contact Sarah Buckshot, Public Information Specialist (For a school website, contact the school’s webmaster) Webmasters are:
Baker High School – Jennifer Terpening, jterpening@bville.org
Durgee Jr. High School – Lindsay Cesari, lcesari@bville.org
Ray Middle School – Justin Ashworth, jashworth@bville.org
Elden Elementary School – Karen Lesser, klesser@bville.org
McNamara Elementary School – Allison Earl, aearl@bville.org
Palmer Elementary School – Jean Kaval, jkaval@bville.org
Reynolds Elementary School – Tina Abraham, tabraham@bville.org
Van Buren Elementary School – Christine Osborne, kosborne@bville.org
If not resolved…
Step 2: Building Principal - If not resolved with the school…
Step 3: Sarah Buckshot, Public Information Specialist - If not resolved…
Step 4: RJ DeLisle, Director of Instructional Technology