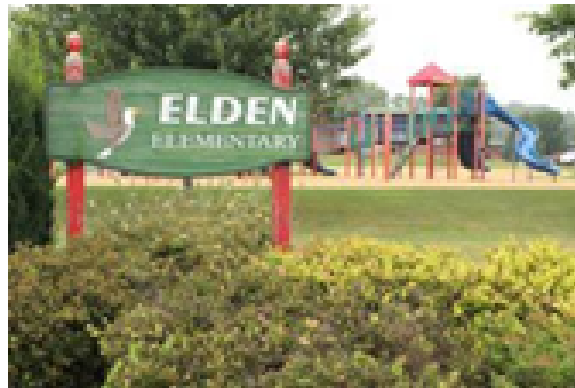


The Baldwinsville Central School District



Harry E. Elden Elementary School

Student/Family Handbook
2022-2023



Harry E. Elden Elementary School

29 East Oneida Street
Baldwinsville, NY 13027
P:315-638-6118 F:315-638-6171

Together, We Learn!

Dear Elden families,

The start of our new school year has arrived! Welcome to Elden Elementary School, where your child is now an Elden eagle. We are so excited you chose the Baldwinsville Central School District as your home. This year is going to be one filled with countless new opportunities and endless possibilities. We are here to help; this handbook provides you with pertinent information that you will need as a valued member of our learning community. Should you have questions regarding any information contained in this resource, please do not hesitate to call the main office (315-638-6118) for clarification.

At Elden, one of our goals is to provide the strongest of educational experiences for ALL students. To ensure that this occurs, students, parents, and school staff must work together. This collaborative partnership embodies Elden's mission statement, *Together, We Learn!* Throughout the Baldwinsville Central School District, school communities aim to provide a multitude of educational experiences that promote creativity, collaboration, and academic risk-taking, as well as varied extra-curricular opportunities that foster growth and allow all students to reach their fullest potential. In doing this, students become socially, emotionally, physically, and academically well-rounded individuals primed for success. By working together, all of our children can reach this attainable goal.

Thank you for your continued support in the education of your children. As you know, each one of us plays a crucial role in contributing essential elements that will make Elden Elementary a wonderful environment for students to learn, grow, and succeed.

Sincerely,

Thomas J. Coughlin

Principal

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Elden Staff

Main Office

Principal: Mr. Thomas Coughlin tcoughlin@bville.org

Administrative Intern: Mrs. Jennifer Medwid jmedwid@bville.org

School Secretary: Mrs. Nicole Swanson nswanson@bville.org

Attendance/Aide: Mrs. Deb Anselment danselment@bville.org

Nurse: Mrs. Katie Davis: katiedavis@bville.org

UPK

Mrs. Lisa D'Andreano: ldandreano@bville.org

Kindergarten

Mrs. Jessica Turner: jmturner@bville.org

Ms. Sara Oaks: soaks@bville.org

Mrs. Jennifer Pellett: jpellett@bville.org

Mrs. Kate Zwecker: kzwecker@bville.org

Mrs. Jill Musumeci: jmusumeci@bville.org

First Grade

Mrs. Christy Dwyer: cdwyer@bville.org

Mrs. Deb Lohr: dlohr@bville.org

Ms. Amber Cook: acook@bville.org

Mrs. Kristina Arlukiewicz: karlukiewicz@bville.org

Mrs. Jen Lavens: jlavens@bville.org

Second Grade

Mrs. Linda Kotz: lkotz@bville.org

Ms. Booke Gilkey: bgilkey@bville.org

Mr. Don Rindfuss: drindfuss@bville.org

Mrs. Audrey Madigan: amadigan@bville.org

Mrs. Kayla Delia: kdelia@bville.org

Third Grade

Mrs. Beth Cavaliere: bcavaliere@bville.org

Mr. Dan Hyland: dhyland@bville.org

Mrs. Jackie Wolken: jwolken@bville.org

Ms. Brianne Elias: belias@bville.org

Fourth Grade

Mr. Tim James: tjames@bville.org

Mrs. Jen Jasewicz: jjasewicz@bville.org

Mrs. Mary Duncan: mduncan@bville.org

Mrs. Jessica Follansbee: jfollansbee@bville.org

Fifth Grade

Mrs. Kim Waite: kwaite@bville.org

Mrs. Christie Sperry: csperry@bville.org

Mrs. Shannon Brinkman: sbrinkman@bville.org

Ms. Emma Manning: emanning@bville.org

Special Area Teachers

Art - Mr. Rob Loring: rloring@bville.org

Music - Mrs. Katrina Kahl kkahl@bville.org

Band - Mr. Randall Bennett: rbennett@bville.org

Library - Mrs. Denice Buchanan: dbuchanan@bville.org

PE - Mrs. AnneMarie Kanoza: akanoz@bville.org

Orchestra: Mr. Adam Carkey: acarkey@bville.org

Ms. Aliza Stoll: astoll@bville.org

Reading/Speech/RTI

Mrs. Veronica Connors: vconnors@bville.org

Ms. Lauren Ward: ward@bville.org

Ms. Sharon Hagadorn: shagadorn@bville.org

Ms. Kelly Duester: kduester@bville.org

Mrs. Kim Hunt: khunt@bville.org

Food Service

Kevin Schultz: kschultz@bville.org

Elden Arrival/Dismissal

Early Arrival Parent/Guardian Drop off: (Bus loop entrance) 8:00am-8:10am

Buses Unload: 8:30-8:35am

Regular Parent/Guardian Drop off: 8:35-8:40am

(no car drop off during bus unloading times)


Announcements Begin 8:50am

Parent/Guardian Pick-Up Dismissal 3:15 pm in APR / **Bus Dismissal** 3:25 pm

There is no supervision prior to early arrival. School buses will arrive at school between 8:30-8:35 AM. When dropping off children in the morning, after all buses have exited, students should exit the car on the sidewalk side. This helps us keep the students safe and cars out of the bus traffic.

Students being dismissed for parent pick-up will be released at 3:15 PM. When picking up your children in the afternoon, please **do not** park in the bus loop. Use the parking lot adjacent to the baseball fields, in the back of the building. Parents/Guardians will be asked to hand in a pick-up sheet for their child at dismissal. Staff members responsible for duty may request identification to ensure the safety of all students.

Visitors are asked to report to the main office. Please note, visitors are not allowed to go beyond the main entrance or APR during the regular school day. Our staff will request a reason for your visit when you push the doorbell requesting entry. Please identify who you are, and bring in your driver's license so a tag may be generated for your visit. School district personnel will be wearing identification badges. Please review this link for additional information.

 [Secure Entry. Photo ID System Procedures for Parents](#)

Health Office Information

Health assessments are made by the school physician, nurse practitioner, or the school nurse. Individuals with symptoms of communicable disease will be referred to the family, urging diagnosis and treatment by the family physician. Contacts of individuals with symptoms of a communicable disease are to be screened as appropriate to contain the spread of infection and will be referred, under the New York State Public Health Law, or Educational Law, to the Onondaga County Department of Health. As necessary, school employees will work in collaboration with the Health Department to prevent the spread of any disease.

Parent Note: The District practice is that being out of PE because of illness can happen for one day with a parent note; the restriction includes play time. After that a physician note is needed. As PE is only every 4-5 days, if an illness extends that long the parent should consult with his/her provider.

Immunizations: Public Health Law requires that each child be up-to-date with New York State immunization/health requirements before entering school.

Insurance Information: To find out about low cost or free health insurance, call United Healthcare at 1-800-339-5380. You can also call the Onondaga County Health Department at 425-3236 for information regarding low cost or free health and dental insurance.

Guidelines for Medication: Occasionally, it may be necessary for a student to take prescribed medication during school hours. The New York State Education Department allows medications to be administered under the following conditions:

1. Written permission from the parent and physician must be provided containing the following: student's name, name of the medication, dosage, time to be given, and reason for medication.
2. The parent or guardian must deliver the medication in the original prescription bottle to the Health Office. **Students may not carry medication to school.**
3. If an over-the-counter medication such as aspirin or cough syrup is needed for a student, the same guidelines apply. It is not legal for the school nurse to administer any medication, prescribed or over-the-counter, unless prescribed by a doctor.
4. Any changes regarding a student's medication should be made known to the school nurse immediately.
5. There are also specific guidelines about medication on field trips and your child's teacher or the nurse will discuss this with you, if applicable.

If you have any questions, please call the school nurse at (315) 638-6120.

Attendance and Tardiness

School attendance is both a right and a responsibility. The Baldwinsville Central School District is an active partner with students and parents/persons in parental relation in the task of ensuring that all students meet or exceed the New York State Learning Standards. Because the district recognizes that consistent school attendance, academic success, and school completion have a positive correlation, the district expects all students to attend scheduled classes.

1. This expectation serves as a clear and constant reminder of the importance of attendance in instruction, enabling the student to:
 - a. Learn subject matter and increase academic performance.
 - b. Develop responsible school work/study habits.
 - c. Prepare for his/her future in the workplace and community.
2. This expectation provides for the known whereabouts of every student for safety and academic reasons.
3. This expectation maintains that the parent(s)/person(s) in parental relation are responsible for the regular attendance of their child(ren).

It is the responsibility of the parents and students to see that the student arrives at school on time. When tardiness/attendance becomes a concern, the principal will send the student's parents a copy of the attendance record and request their cooperation. Formal letters are sent automatically to parents beginning with 7 absences and/or unexcused tardies in a quarter, reminding families of the importance of attendance.

If a student's tardiness and/or absenteeism continues to be a problem:

1. A letter will be sent to the parents requesting a personal conference as soon as possible with the school social worker.
2. The attendance officer may visit the home to verify absences.

If there is no immediate and drastic improvement in a chronic attendance problem, the principal will refer the case to the Onondaga Department of Social Services for educational neglect.

Teachers are not expected to make up for the student's lost instructional time, or give the student make-up work for unexcused absences (including vacations). If a signed written excuse or contact with the parent is not made in four days after the student returns to school, the absence will be recorded as illegal.

New York State Law requires school boards to adopt a policy implementing procedures to notify parents if their child is absent from school and the parent has not notified the school. The Baldwinsville School System has implemented this mandate. In order to minimize the interruptions at your place of employment, we request that you call the school daily to let us know that your child will be absent or will arrive late to school. If you wish to call during non-school hours, you can leave a message at (315) 638-6118 on our voice mail; otherwise, please call the main office as soon as possible on the morning of any absence. **On the voice mail, leave your child's name, reason for the absence, and the teacher's name.** If you do not call in an absence, we will need to contact you at home or work. You may also utilize our on-line form to report an absence by clicking this [Elden Notice to School](#)

This system will ensure that both home and school are aware of the whereabouts of each absent child, thereby discouraging the chance of missing or lost children.

If your child comes to school after 8:45 AM, the child must report to the office to be signed in and to get a late pass. This will prevent the child from being marked absent.

Students Excused During the Day

Please utilize our online form here [Elden Notice to School](#) to notify school the night before or the morning of any appointments. When you pick up your child, please come to the office, **not the classroom**, and we will call your child down. If someone other than yourself will be picking up your child, please indicate that.

Homework/Assignments During Absence

If a student is absent from school, the parent/guardian is invited to call the office to request assignments prior to 10:00 AM. School work may be picked up in the main office, or it may be sent home with another student.

Custody Arrangements

If there is any legal custody or divorce settlement information that the school should be aware of regarding a student, notify the school office in writing. This information **MUST** include printed copies of pertinent legal documents pertaining to custody arrangements, residential custody, joint custody, orders of protection, etc. It is extremely important that the school knows if a student is not to be released to a specific person. Once again, **there must be a written legal document**. A hand-written note is **NOT** sufficient. This information needs to be brought to the

school's attention each school year and as situations change. Non-custodial parents have the legal right to receive information about a student unless there is a specific court order stating otherwise. The non-custodial parent needs to notify the school office regarding his/her wish to receive newsletters, report cards, progress reports, and other such information.

Delays and Emergency Notification Systems

Sometimes, due to bad weather, power outages, etc., school may be delayed for an hour or two. Please check local radio or television announcements about delays. You may also be notified by the District's notification system using the phone or email. A one-hour delay means that the late bell will ring at 9:45 AM and that students may not arrive at school before 9:30. A two-hour delay indicates that the late bell will ring at 10:45 AM and that students may not arrive at school before 10:30 AM.

School Messenger Notification System

The district uses this message system for important notifications to parents, as well as emergency messages, such as school closings. Messages are sent via the telephone and emails. Parents automatically receive these messages. You do not have to register to receive them; however, parents can opt in to receive the messages as text messages. To opt in for text messages, provide Elden with your cell phone number. This update will be effective within 24 hours, after which you can text the word YES to 68453 from your wireless device. Please note that the district does not pay for text message charges that may be incurred by you for sending or receiving text messages. Check with your wireless carrier for possible charges.

Cafeteria Services

Students may choose a hot lunch, sandwiches, milk, ice cream or snacks, or they may bring a lunch. For the 2022/2023 School year, the cost of breakfast is \$2.50 & the cost of lunch is \$3.50. Purchase of milk alone is \$.75. Snacks and Ice Cream range from \$.75 to \$1.00.

Families may apply for the federal free/reduced lunch program. Applications are mailed out with the District calendar in August. They are also available in the school office and District office or by following this link to print a copy [Application for Free and Reduced Lunch](#)

Please see that your child has a lunch or lunch money each day. Some parents put emergency lunch money in a place in the book bag. Information on how to register for the [mySchoolBucks](#) lunch payment program is available on the [Food Services](#) page at www.bville.org. Having a lunch or lunch money may seem like a small thing, but it is really important and ensures that your child has a good learning experience in the afternoon. We really appreciate your help with this.

Learning Commons/Library Media Center Information

Our library/media center/learning commons is available to all Elden students and staff. The LMC is open daily from 8:35 AM to 3:30 PM for study, research, and browsing. Students will attend the library as a special each week. All students are taught Digital Citizenship skills including media balance, privacy and security, cyberbullying and media literacy. Students at all grade levels are encouraged to sign out books and other materials from the school library. Library materials are expected to be returned in a timely manner. Parents will be notified to help students locate missing materials if they are overdue.

Instrumental Music

Fourth and fifth grade students may elect to take band instrument lessons, and third, fourth, and fifth grade students may elect to take string lessons. Parents may rent instruments or borrow school owned instruments, if available. Students are given the opportunity to sign-up for a band or string instrument in June prior to the year they are eligible to play an instrument. Interested students may continue to sign-up through September. If you would like to receive information, or if you have additional questions, please contact Mr. Randall Bennett for band or Mr. Adam Carkey/Ms. Aliza Stoll for orchestra. Band and orchestra lessons are given during the school day, and students are responsible for any missed class work.

Classroom Parties and Celebrations

Each classroom celebrates birthdays in different ways; please contact your child's teacher about birthday or other celebrations. In order to prevent the spread of communicable disease/allergy problems, **only store bought foods will be allowed for school parties or other events for children**. Children may not share materials outside their classrooms. Also, so that students do not miss classwork or disturb the class, we do not have siblings from other classes go to birthday parties or other events. They may go to the 5th Grade Moving-Up Ceremony only.

Field Trips

Field trips are an important educational extension of classroom instruction, and various grade levels will schedule field trips during the year. For the safety of all children, field trip permission forms must be completed for each field trip. Students without completed forms will not be able to participate and will remain at school with another class. There are special guidelines for students who take medication. The teacher and/or nurse will organize this prior to field trips. Attached is a letter regarding chaperones [Chaperone Letter](#)

Homework

Homework is an assignment or a portion of an assignment to be completed or prepared outside of school. It is a meaningful outgrowth and extension of classroom instruction, helping a student develop independent study habits and practice skills. Homework will vary from day to day, depending on the subject matter under study.

Additionally, students should read or be read to for at least 20 minutes every day.

Reading to or with your child, or encouraging your child to read independently and regularly, is one of the best ways to help your child become a better reader. Each grade level has a system for communicating with parents about a reading log which is used to keep track of the 20 minutes read each night. Your child's teacher will share information about the grade level's reading log on Curriculum Night and through information newsletters. If your child is exceeding the homework guidelines, please contact the teacher to discuss it. A minimum of homework will be assigned during the first two weeks of school while students are establishing classroom routines.

Additional Homework Information for Grades 3-5: Daily assignments for homework are written on the whiteboard and remain there throughout the day. Therefore, the student has sufficient time to copy the assignments into his/her Homework Agenda/notebook. The teacher will specify the exact date and time an assignment is due and the student is expected to turn in the assignment on time. Band, orchestra and chorus students may have a little extra homework on the day they have lessons and rehearsal sessions, as they may miss time that was available

to work on it.

Pets/Animals

Because of allergies and sanitary issues, animals are discouraged from visiting the school. If a teacher would like a particular animal for a lesson or visit, the teacher must check with the nurse for allergies or other medical concerns and seek permission from the principal. The teacher will then contact the parent to give the guidelines. **Animals are otherwise prohibited on school grounds at all times.**

Invitations

Invitations given to students for activities such as a birthday party must be mailed or emailed. They may not be given to students during school hours. This helps to avoid hurting feelings of children not invited, lost invitations, etc. The school will not send out invitations to everyone in the class. The school will not be able to provide home addresses for students.

Photographs/Social Media

The school district will use and take students' photographs throughout the year for classroom projects and school events. These images are at times posted on Elden's district website or Elden's Facebook page. If you wish to request that no images of your student(s) be taken, please fill out the form attached and return it to the school's main office [No Image Request](#). Volunteers and chaperones are reminded that they do not have consent to utilize photographs of the students other than their own child(ren). Please do not post pictures online or share photos taken during school events or field trips without direct parental permission.

Community Use of School Facilities

It is a goal of the Board of Education to ensure full utilization of school facilities. Community groups will be permitted and encouraged to use school facilities when such use is in compliance with established regulations, involves activities open to all residents of the district, will not damage facilities, and does not interfere with the school program. Requests for use of school facilities should be submitted to the building principal, except for the playground, which is submitted to the Director of Health and Physical Education. Please use this link [Facility Use](#). Use of school facilities will be granted on a "first come, first served" basis. Evening activities/meetings involving students are generally limited to the cafeteria and gymnasium. Two weeks advance notice is requested. **School activities override the use of the building by outside organizations. There may be costs involved in using the building at times other than when the custodian is present. No one may charge for participation as with a business for profit.**

Student Special Services

Instructional Support Team (I.S.T.): Whenever a staff member or parent has a concern about a child's educational progress and feels that the child needs more in-depth study, the case is referred to the I.S.T. The I.S.T. will review the case and make suggestions to the teacher regarding instruction. This information may be used, for example, to modify assignments. The Instructional Support Team uses a data-driven process called Response to Intervention, or R.T.I., to measure student progress. The Elden I.S.T. includes the school psychologist, literacy

specialist, special education teacher, speech therapist, classroom teachers, principal, and other staff members as needed. If necessary, after a variety of interventions and modifications have been attempted, the child may be referred to the Committee on Special Education for further analysis.

Committee on Special Education/504: Some children in school have difficulty doing well. Most of these children are able to be assisted through interventions and modifications in the I.S.T. process. Some children, however, are found to have a condition which causes them to have trouble learning, such as a learning disability or a severe behavior/emotional problem. These students, if they meet certain qualifications, and after working with the I.S.T., may be helped through the special education program, which receives recommendations from the District Committee on Special Education.

Student Support Services: We have a full-time school psychologist and a full-time school social worker at Elden who are available for general student support services and counseling. If you would like to find out more information, please contact our school psychologist or school social worker through the main office, (315) 638-6118.

Marking Periods 2022-2023

Marking Period	End Date	Report Cards Posted Online
1	November 10, 2022	November 18, 2022
2	January 27, 2023	February 3, 2023
3	April 14, 2023	April 21, 2023
4	June 23, 2023	June 23, 2023

Parent Portal

Baldwinsville Central Schools utilizes the [SchoolTool student management system](#). This parent portal provides parents real-time information from a safe login. Student report cards, attendance and discipline information is accessible to parents 24/7. Please contact the main office if you are unable to login successfully. A [User Guide](#) is available on the B'ville homepage.

Behavior Expectations

Behavioral expectations are stated with the intent of keeping students and staff safe and orderly throughout the school day.

1. School doors open at 8:30 AM. Students line up and enter the building in a calm, orderly manner and go directly to classrooms or breakfast. Students should not arrive on school grounds before 8:30 AM, unless utilizing early arrival, as there is no supervision before this time.

2. Students move through the halls in a quiet manner, so as not to disturb classes.
3. Students and adults are polite and courteous to each other.
4. Students take care of their own property, other students' property, and school property. A student will have to replace or pay for the expense of replacing property which he/she damages or steals.
5. Intermediate level children may go to the lavatory unsupervised; however, if vandalism occurs, the individual/class/student body will be more closely supervised until there is assurance that the vandalism will not occur again.
6. Playground supplies are available. If supplies are exhausted through misuse or are lost or stolen, no new supplies may be available.
7. Students may use the phone for "IMPORTANT" calls only. This should be rare, since students can now call from the classroom, when it will not be an interruption to class.
8. Students go to and from the playground calmly and quietly so as not to disturb classes.
9. Students keep classroom areas neat, clean, and orderly. They are urged to display their written work and projects on bulletin boards in the classrooms, halls, and office for everyone to enjoy.
10. Students are expected to dress in a clean, neat manner. Children may not wear hats inside the school. Halter tops, mesh shirts, cut-off shirts, and short shorts are examples of improper attire. Also, clothes with inappropriate slogans or drawings may not be worn. We ask parents to please help us by monitoring student clothing before students leave for school.
11. Students will wear footwear designed for indoor wear. Students may not walk in stocking feet because of health and safety concerns. Students must have appropriate shoes to participate in wellness.
12. Gum chewing is not permitted EXCEPT on special occasions as determined by the teacher.
13. Students are expected to stand in a respectful position when saying the "Pledge of Allegiance" and/or singing "The Star Spangled Banner."
14. Whistling, stamping feet, yelling, booing, etc. is not permitted in the APR/Gym at assemblies. Students should demonstrate their displeasure by silence or their pleasure by applause.
15. Radios, CD players, iPods, DS's etc., and other hand held games are not permitted in school. Also, students should not bring cell phones, etc. to school as they are also not needed and could easily become lost or damaged. If there is an extenuating circumstance where you feel your child must have a cell phone in school, please contact the principal to discuss.
16. Children should not bring any toys or cards to school unless requested by the teacher for a special project. These items often get lost or traded causing further problems.
17. **Dangerous items or any items that could be considered a weapon (or look like a weapon) are never permitted and will lead to suspension.**

Please see the [district code of conduct](#) for a broader list of rules and responsibilities.

Cafeteria Expectations

1. Students will be polite and quiet when moving through the serving line, so that the kitchen assistants can hear student requests.
2. Straws, plastic ware, napkins, condiments, etc. are to be obtained when moving through the line, therefore avoiding the need to return to the line.
3. Students may not move about the dining room without permission from the monitor in charge.
4. Food is to be eaten only in the dining room. Food is not to be played with or thrown.
5. Polite socialization among students is encouraged.

Severe Disruption

A severe disruption occurs when:

- A child willfully inflicts physical harm on another child or adult.
- A child willfully destroys property.
- A child overtly refuses to do what a staff member tells him/her to do.
- A child abuses, assaults, or threatens to assault a staff member.

Consequences: The child will be escorted to the principal, or the principal goes to the child.

The principal will deal with the severe disruption in one or more of the following ways:

1. Immediate parent/principal contact.
2. Immediate parent/principal conference.
3. Loss of wellness time.
4. Detention.
5. Out-of-school suspension.

Wellness

Wellness is a supplement to our physical education program wherein children go outside whenever possible to run and play in the fresh air. Teachers will not take their classes outside in inclement weather, or when the temperature is below 20 degrees; therefore, please dress your child every day ready to go outside for wellness time. If a child is well enough to be in school, then the child is considered well enough to go outside for Wellness. If a child has a doctor's note indicating that he/she should remain inside during Wellness, it will be honored. The following are the playground rules that we share with the children:

1. Use equipment appropriately: do not walk up the slide, jump out of the swing, sit on the monkey bars, or do other things that could hurt yourself or others
2. Play appropriately: there should be no pushing, shoving, or other physical contact. Throwing snowballs or ice is dangerous and not allowed at any time.
3. Stay within the playground boundaries so adults can always see you.
4. Use good manners: take turns, walk quietly in and out of the building, use outdoor voices on the playground but don't yell or scream, and ask an adult for permission to go inside. Help pick up and take care of wellness materials so that they stay in good condition.
5. Dress appropriately: In very cold weather, students must have appropriate clothing such as hats, coats, mittens, boots, etc. In warm weather, students must always wear shoes to avoid injury. Always stay out of wet or muddy areas so that your clothes do not become dirty or wet.
6. Treat others with kindness and respect: teasing or name-calling should never occur.

Everyone should have a chance to participate in games and activities. If there is a problem, let an adult know immediately.

School Bus Information

General Bus Information:

- Students may not get on or off the bus except at their designated stop.
- **Students may not ride a bus other than their assigned bus except in an emergency and with prior parental and school permission.** All bus notes should be handed in to the teacher in the morning
- Students should be at their stops on time, at least five minutes prior to the scheduled arrival of the bus. The bus will not wait for students who arrive late.
- Students should wait patiently and be orderly at the bus stop. They should never be on the road.
- Before crossing, wait until the bus has made a complete stop and its red lights are flashing. Look both ways, and watch for the bus driver for a signal to cross. Cross so that you have eye contact with the driver at all times.
- Large class projects may not be transported on the bus. All materials should fit in the lap of the student. Dangerous materials may not be taken on the bus.

Behavior:

Goal: To ensure a safe and pleasant trip for all children who ride a bus.

Responsibility: Student obeys bus rules; bus driver maintains good discipline; principal supports the bus driver; parents support the bus driver.

Belief: All students assigned to ride the bus are capable of obeying the safety rules.

Specific Bus Rules:

1. Students are expected to behave in a polite and safe manner.
2. Students must remain seated while the bus is in motion.
3. Students will not yell, whistle, or create loud noises.
4. Students will not use foul or obscene language or gestures.
5. Students will not stick their heads, hands, or arms out of the windows.
6. Students will not throw objects inside the bus or out of the windows.
7. There will be no smoking or lighting of matches or open flames.
8. There will be no verbal or non-verbal abuse of the driver.
9. There will be no spitting inside or out of the bus windows.
10. Students will not touch the controls or emergency exits.
11. Emergency exits are to be used only upon the explicit directions of the driver.
12. Students are to follow the driver's directions completely. If a student does not agree with the instructions, he/she should still comply. He/she may then appeal to the principal later.
13. Parents will be asked to pay for damages to the bus caused by students.
14. Students may not bring balloons, glass, or other objects on the bus that may present a danger or distraction to the driver or students.
15. These rules are the same for field trips or regular runs.

Bus Rule Infractions/Consequences:

- Physical abuse of driver
- Use of profanity or abusive language against the driver
- Smoking, use of drugs or alcohol on the bus
- Damage of school/bus property
- Possession of firearms or a weapon on the bus
- Other serious infractions deemed to be a Class A infraction by the building principal.

Consequences:

1st Referral: Minimum of 3-day bus suspension, parents notified (may require suspension from school.)

2nd Referral: 5-day bus suspension and/or principal may recommend a longer suspension to superintendent; parents notified.

3rd Referral: (Or more) Same as 2nd referral.

Severe Infractions/Consequences:

- Refusing to follow driver's instructions
- Unauthorized use of emergency exits
- Spitting
- Throwing objects inside or out of the bus
- Use of profane and obscene language
- Fighting
- Other infractions as determined by the building principal

Consequences:

1st Referral: Warning, school consequence, or 1-day bus suspension; parents notified

2nd Referral: 1-day bus suspension; parents notified

3rd Referral: 5-day bus suspension; parents notified

4th Referral: Same as 3rd; principal may recommend a longer suspension to superintendent; parents notified.

School Board Policies

The Baldwinsville Central School District hereby advises students, parents, employees, and the general public that it offers employment and educational opportunities, including vocational education opportunities, without regard to sex, race, color, national origin, sexual orientation, or disability. Inquiries regarding this non-discrimination policy may be directed to: *Title IX and Section 504 Coordinator, BCSD 29 East Oneida Street Baldwinsville, NY 13027*

Sexual Harassment of Students: Acts of sexual harassment are contrary to school district policy and will not be tolerated in the school district environment. The term “Sexual Harassment” includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

1. Submission to or rejection of such conduct by an individual is the basis for academic decisions affecting such individual; or
2. Such conduct has the purpose or effect of unreasonably interfering or creating an intimidating, hostile, or offensive learning environment. The term “Sexual Harassment” does not refer to occasional compliments of a socially acceptable nature.

Employment Practices: The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex, national origin, sexual orientation, or physical handicap. P.L. 90-202 prohibits discrimination on the basis of all applicants for employment. The New York State Human Rights Law, in addition, covers marital status and ex-offender status.

The Baldwinsville Central School District concurs with and strives to uphold the above anti-discrimination laws in all areas of employment and program opportunity.

2022–2023 P2 Calendar



*This calendar is designed to meet the needs of Partner Schools who want to begin implementing P2 in either August or September.

**For year-round schools following different calendars, please [contact us](#) for personalized support.

***Each week contains a hyperlink to the School Leader Toolbox to quickly access important resources.

August Start Date	DATES	September Start Date
Intro Week – Other People Mindset (OPM)	AUG 22–26	
Curiosity	AUG 29–SEP 2	
Teamwork	SEP 5–9	
Open-Mindedness	SEP 12–16	Intro Week – Other People Mindset (OPM)
OPM – Being present and giving others my attention	SEP 19–23	Curiosity
Perspective	SEP 26–30	Teamwork
Forgiveness	OCT 3–7	Open-Mindedness
Wildcard/Make-Up	OCT 10–14	OPM - Being present and giving others my attention
Integrity	OCT 17–21	Integrity
Creativity	OCT 24–28	Creativity
OPM – Knowing my words and actions affect others	OCT 31–NOV 4	OPM – Knowing my words and actions affect others
Bravery	NOV 7–11	Bravery
Gratitude	NOV 14–18	Gratitude
Gratitude	NOV 21–25	Gratitude
Kindness	NOV 28–DEC 2	Kindness
OPM – Supporting others when they struggle	DEC 5–9	OPM – Supporting others when they struggle
Self-Control	DEC 12–16	Self-Control
Wildcard/Make-Up	DEC 19–23	Wildcard/Make-Up
Optimism	JAN 2–6	Optimism

Prudence	JAN 9-13	Prudence
Perseverance	JAN 16-20	Perseverance
Social Intelligence	JAN 23-27	Social Intelligence
Wildcard/Make-Up	JAN 30-FEB 3	Forgiveness
OPM - Cheering others' success	FEB 6-10	OPM - Cheering others' success
Love	FEB 13-17	Love
Humility	FEB 20-24	Humility
Love of Learning	FEB 27-MAR 3	Love of Learning
Spirit Week	MAR 6-10	Spirit Week
OPM - Identifying & appreciating the good in others	MAR 13-17	OPM - Identifying & appreciating the good in others
Wildcard/Make-Up	MAR 20-24	Perspective
Humor	MAR 27-31	Humor
Fairness	APR 3-7	Fairness
Wildcard/Make-Up	APR 10-14	Wildcard/Make-Up
Appreciation of Beauty & Excellence	APR 17-21	Appreciation of Beauty & Excellence
Purpose	APR 24-28	Purpose
Enthusiasm	MAY 1-5	Enthusiasm
Leadership	MAY 8-12	Leadership
Outro Week - Other People Mindset	MAY 15-19	Outro Week - Other People Mindset



The 3 “Bees” of Elden!

Establishing and Teaching Behavior Expectations

**Bee Respectful
Bee Responsible
Bee Safe**



**Ask your child what it means to “Bee”
Respectful, Responsible and Safe in the:
Classroom, hallways, bathrooms,
cafeteria, bus playground, offices and
learning labs?**



ELDEN PTA/SCHOOL EVENT DATES 2022-2023

<u>Day</u>	<u>Date</u>	<u>Event</u>	<u>Time</u>
Tuesday	September 6, 2022	Elden Chalk the Walk	5:00 PM – 6:00 PM
Tuesday	September 13, 2022	Elden Virtual PTA Meeting	TBD
Wednesday	September 28, 2022	Elden School Pictures	
Wednesday	September 28, 2022	Back-to-School Night	
Wednesday	September 28, 2022	Ice Cream Social	6:15 PM - 8:00 PM
Friday	October 7, 2022	Family Fun Night	
Tuesday	October 11, 2022	Elden Hybrid PTA Meeting	TBD
	October 24 -28, 2022	Book Fair	
Thursday	October 27, 2022	Evening Book Fair	5:00 PM-7:00 PM
Thursday	October 27, 2022	Trunk or Treat - Family Fun Night	5:30 PM-7:00 PM
Wednesday	November 2, 2022	Elden Picture Re-Takes	
Tuesday	November 8, 2022	Elden Hybrid PTA Meeting	TBD
	December 12-16, 2022	PTA Holiday Shop	
Tuesday	January 10, 2023	Elden Hybrid PTA Meeting	TBD
	January 17-February 3, 2023	PARP/One School One Book	
	February	STEAM Fair	
	February 20-24, 2023	Elden Winter Break	
Tuesday	March 14, 2023	Elden Virtual PTA Meeting	TBD
Saturday	March 25, 2023	Elden Enrichment Day	

	March 31- April 7, 2023	Spring Break	
Tuesday	April 11, 2023	Elden Hybrid PTA Meeting	TBD
	April 17-28, 2023	Raise Craze	
Friday	April 28, 2023	Raise Craze Walk-a-Thon	
	May 1-5, 2023	Teacher Appreciation Week	
	May 8 – 12, 2023	BOGO Book Fair	
Tuesday	May 9, 2023	Elden Hybrid PTA Meeting	TBD
Thursday	May 11, 2023	Evening BOGO Book Fair	5:00 PM – 7:00 PM
Wednesday	June 7, 2023	Elden Field Days	

Interested in Joining the Elden PTA? Click on the link below for more information.

[Join the Elden PTA](#)

Elden Elementary
Specials Rotation
2022-2023

	Monday	Tuesday	Wednesday	Thursday	Friday Rotate
UPK-10:25-11:05					
D'Andreano	Art	Music	Library Media	PE	9/9 –repeat Mon
					9/16 – repeat Tues
					9/23 – repeat Wed
					9/30 – repeat Thurs
K – 2:00-2:40					10/7 - repeat Mon
Oaks	Art	Music	Library Media	PE	10/14 – repeat Mon
Musumeci	PE	Library Media	Art	Music	10/21 – repeat Tues
Pellett	Library	PE	Music	Art	10/28 – repeat Wed
Turner	Music	Art	PE	Library Media	11/4 – repeat Thurs
					11/18 – repeat Tue
					12/2– repeat Wed
					12/9 – repeat Thurs
					12/16 – repeat Mon
					12/23-repeat Tue
1st - 1:15-1:55					1/6– repeat Mon
Lohr	Art	Music	Library Media	PE	1/13 – repeat Wed
Dwyer	Library Media	PE	Art	Music	1/20 – repeat Mon
Arlukiewicz	PE	Art	Music	Library Media	1/27 – repeat Thurs
Cook	Music	Library Media	PE	Art	2/3– repeat Mon
					2/10 – repeat Tues
					2/17 – repeat Wed
					3/3 – repeat Mon
					3/10 – repeat Thurs
					3/17 – repeat Mon
2nd - 12:30-1:10					3/24 – repeat Tues
Madigan	Library Media	Music	Art	PE	4/14 – repeat Thur
Gilkey	Art	PE	Library Media	Music	4/21 – repeat Mon
Kotz	PE	Library Media	Music	Art	4/28 – repeat Tues
Rindfuss	Music	Art	PE	Library Media	5/5 – repeat Wed
					5/12 – repeat Thurs
					5/19 – repeat Mon
					5/26 – repeat Tues
					6/2 – repeat Mon
					6/9 – repeat Tues
					6/16 – repeat Wed
					6/23 – repeat Thurs
3rd - 10:25-11:05					
Cavalieri	Library Media	PE	Music	Art	
Hyland	Music	Art	PE	Library Media	
Elias	PE	Library Media	Art	Music	
4th- 11:10-11:50					
James	Library Media	PE	Art	Music	
Jasewicz	Music	Art	PE	Library Media	
Follansbee	PE	Music	Library Media	Art	
5th -9:05-9:45					
Sperry	Music	Library Media	PE	Art	
Waite	Library Media	PE	Art	Music	
Brinkman	PE	Art	Music	Library Media	