

OCM BOCES  
 Student Agendas Bid  
 Bid RFB-223-59  
 Bid Opening: March 21, 2023, 1:30 P.M.  
 Bid Period: May 1, 2023 to April 30, 2024

Award Summary Sheet

Awarded Vendor: Global Datebooks

ITEM #1	5" X 8" STUDENT AGENDAS		
	<b>ESTIMATED QUANTITY - 4,265</b>	<b>Cost Per Each</b>	LAST POSSIBLE DATE FOR VENDOR TO RECEIVE COPY FROM SCHOOL DISTRICT IN ORDER TO GUARANTEE SEPTEMBER 1, 2023 DELIVERY DATE:
1A	5" x 8" Student Agenda - standard High School design. 2-color plus white custom design logo-front-back printed both sides-4 color ink, either heavy-duty clear plastic spiral coil or silver metal double wire-o binding, as per specifications. Sample to be included with bid.	\$1.80	28-Jun-23
1B	Additional cost per page for student handbook pages	0.21	for 8 pages
1C	Additional cost per page for card stock	0.11	
1D	Additional cost per each for clear vinyl disk pouch	0.32	
1E	Additional cost per each for today or monthly page marker	Incl.	
1F	Additional Cost per each for Wall Chart to be used by each teacher to list daily assignments. This chart should be similar in layout & style to the student agenda. Size 24" x 36". Sample to be included with bid.	N/A	
1G	32 page pre-printed Character Education section. Will include 30 character traits with activities & discussion topics	Incl.	
ITEM #3	7" X 9" STUDENT AGENDA		
	<b>ESTIMATED QUANTITY - 95</b>	<b>Cost Per Each</b>	LAST POSSIBLE DATE FOR VENDOR TO RECEIVE COPY FROM SCHOOL DISTRICT IN ORDER TO GUARANTEE SEPTEMBER 1, 2023 DELIVERY DATE:
3A	7" X 9" Student Agenda - standard Junior High or Middle School design: Custom design 2-color-white front & back cover printed both sides-4 color ink though out,either heavy-duty clear plastic spiral coil or silver metal double wire-o binding, as per specifications. Sample to be included with bid.	\$2.22	28-Jun-23
3B	Additional cost per page for student handbook pages	0.21	for 8 pages
3C	Additional cost per page for card stock pages	0.11	
3D	Additional cost per each for clear vinyl disk pouch	0.32	
3E	Additional cost per each for today or monthly page marker	Incl.	
3F	Additional price per each for wall chart used by teacher for daily assignments. Similar to layout & style of student agenda (24"x36"). Sample to be included with bid.	N/A	
3G	32 page pre-printed Character Education section. Will include 30 character traits with activities & discussion topics	Incl.	
ITEM #4	8 1/2" X 11" STUDENT AGENDA		
	<b>ESTIMATED QUANTITY - 705</b>	<b>Cost Per Each</b>	LAST POSSIBLE DATE FOR VENDOR TO RECEIVE COPY FROM SCHOOL DISTRICT IN ORDER TO GUARANTEE SEPTEMBER 1, 2023 DELIVERY DATE:

4A	8 1/2 X 11" Student Agenda - standard Middle School design: Including custom design 1-color logo-front and back cover-4 color ink throughout, either heavy-duty clear plastic spiral coil or silver metal double wire-o binding, as per specifications. Middle School Style with subject space for Science, Math, Social Studies, Language Arts and a minimum 3 other subject area spaces. Sample to be included with bid.	\$2.24	28-Jun-23
4B	Additional cost per page for student handbook pages	0.21	for 8 pages
4C	Additional cost per page for card stock pages	0.11	
4D	Additional cost per each for clear vinyl disk pouch	0.32	
4E	Additional cost per each for today or monthly page marker	Incl.	
4F	Additional price per each for wall chart used by teacher for daily assignments. Should be similar in layout & style to the Student Agenda-24" x 36". Sample to be included with bid.	N/A	
4G	32 page pre-printed Character Education section. Will include 30 character traits with activities & discussion topics	Incl.	
<b>ITEM #5</b>	<b>7" X 9" STUDENT AGENDA</b>		
	<b>ESTIMATED QUANTITY - 75</b>	<b>Cost Per Each</b>	<b>LAST POSSIBLE DATE FOR VENDOR TO RECEIVE COPY FROM SCHOOL DISTRICT IN ORDER TO GUARANTEE SEPTEMBER 1, 2023 DELIVERY DATE:</b>
5A	7" X 9" Student Agenda - standard Elementary School design: Custom design 2-color-white front & back cover printed both sides-4 color ink though out,either heavy-duty clear plastic spiral coil or silver metal double wire-o binding, as per specifications. <u>Elementary Style</u> . Sample to be included with bid.	\$2.59	28-Jun-23
5B	Additional cost per page for student handbook pages	0.21	for 8 pages
5C	Additional cost per page for card stock pages	0.11	
5D	Additional cost per each for clear vinyl disk pouch	0.32	
5E	Additional cost per each for today or monthly page marker	Incl.	
5F	Additional price per each for wall chart used by teacher for daily assignments. Similar to layout & style of student agenda (24"x36"). Sample to be included with bid.	N/A	
5G	32 page pre-printed Character Education section. Will include 30 character traits with activities & discussion topics	Incl.	
<b>ITEM #6</b>	<b>8 1/2" X 11" STUDENT AGENDA</b>		
	<b>ESTIMATED QUANTITY - 1,115</b>	<b>Cost Per Each</b>	<b>LAST POSSIBLE DATE FOR VENDOR TO RECEIVE COPY FROM SCHOOL DISTRICT IN ORDER TO GUARANTEE SEPTEMBER 1, 2023 DELIVERY DATE:</b>
6A	8 1/2" X 11" Agenda - standard Elementary School design. 1-color custom logo cover for each School-4 color ink on standard calendar section, either heavy-duty clear plastic spiral coil or silver metal double wire-o binding, as per specifications. Sample to be included with bid.	\$2.38	28-Jun-23
6B	Additional cost per page for student handbook pages	0.21	for 8 pages
6C	Additional cost per page for card stock pages	0.11	
6D	Additional cost per each for clear vinyl disk pouch	0.32	
6E	Additional cost per each for today or monthly page marker	Incl.	
6F	Additional price per each for wall chart used by each teacher to list daily assignments. Chart should be similar in layout & style to the student agenda. 24" x 36". Sample should be included with bid.	\$5.00	

6G	32 page pre-printed Character Education section. Will include at least 9 character traits with activities & discussion items	Incl.	
<b>ITEM #7</b>	<b>7" X 9" TEACHER AGENDA</b>		
	<b>ESTIMATED QUANTITY - 4</b>	<b>Cost Per Each</b>	<b>LAST POSSIBLE DATE FOR VENDOR TO RECEIVE COPY FROM SCHOOL DISTRICT IN ORDER TO GUARANTEE SEPTEMBER 1, 2023 DELIVERY DATE:</b>
7A	7" X 9" Teacher Agenda: Custom design 2-color-white front & back cover printed both sides-4 color ink though out,either heavy-duty clear plastic spiral coil or silver metal double wire-o binding, as per specifications. Sample to be included with bid.	\$5.00	28-Jun-23
7B	Additional cost per page for student handbook pages	N/A	
7C	Additional cost per page for card stock pages	N/A	
7D	Additional cost per each for clear vinyl disk pouch	N/A	
7E	Additional cost per each for today or monthly page marker	N/A	
7F	Additional price per each for wall chart used by teacher for daily assignments. Similar to layout & style of student agenda (24"x36"). Sample to be included with bid.	N/A	
7G	32 page pre-printed Character Education section. Will include 30 character traits with activities & discussion topics	N/A	
<b>ITEM #8</b>	<b>8 1/2" X 11" TEACHER AGENDA</b>		
	<b>ESTIMATED QUANTITY - 4</b>	<b>Cost Per Each</b>	<b>LAST POSSIBLE DATE FOR VENDOR TO RECEIVE COPY FROM SCHOOL DISTRICT IN ORDER TO GUARANTEE SEPTEMBER 1, 2023 DELIVERY DATE:</b>
8A	8 1/2" x 11" Teacher Agenda: Same style as Student Agenda. Attendance Section, Grade Reporting pages, Lesson Plan Section. Sample to be included with bid.	\$5.00	28-Jun-23
8B	Additional cost per page for Teacher and/or student handbook pages	N/A	
8C	Additional Cost per page for card stock pages	N/A	
8D	Additional cost per each for clear vinyl pouch for disks	N/A	
8E	Additional cost per each for today or monthly page marker	N/A	
8F	Cost per each for reusable binder cover for item 7A above	N/A	
8G	32 page pre-printed Character Education section. Will include character traits with activities and discussion topics to match student editions	N/A	
<b>ITEM #3F</b>	<b>24" X 36" WALL CHART</b>		
	<b>ESTIMATED QUANTITY -4</b>	<b>Cost Per Each</b>	<b>LAST POSSIBLE DATE FOR VENDOR TO RECEIVE COPY FROM SCHOOL DISTRICT IN ORDER TO GUARANTEE SEPTEMBER 1, 2023 DELIVERY DATE:</b>
3F	24" X 36" Wall Chart, Jr. High School, Sample to be included with bid.	N/A	
<b>ITEM #5F &amp; #6F</b>	<b>24" X 36" WALL CHART</b>		
	<b>ESTIMATED QUANTITY - 4</b>	<b>Cost Per Each</b>	<b>LAST POSSIBLE DATE FOR VENDOR TO RECEIVE COPY FROM SCHOOL DISTRICT IN ORDER TO GUARANTEE SEPTEMBER 1, 2023 DELIVERY DATE:</b>
5F & 6F	24" X 36" Wall Chart, Elementary School, Sample to be included with bid.	\$5.00	28-Jun-23

**REFERENCES**

**Company:** Green Bay Area Public Schools  
**Contact Person:** Mandy Heroux  
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**Phone:** 920-448-2288  
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**Company:** Spokane Public Schools  
**Contact Person:** Amanda Riccelli  
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**Company:** Worcester Public Schools  
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